



Bid Bulletin No. 1
May 18, 2020

Public Bidding No. 004-2020

SUPPLY, DELIVERY AND INSTALLATION OF RENTAL UNITS OF MULTI-FUNCTIONAL PRINTERS FOR TWO (2) YEARS OR 5,610,000 COPIES FOR THE PROCUREMENT SERVICE (PS)

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-bid Conference held on **May 13, 2020**.

A. AMENDMENT

	REFERENCE	BASIS FOR AMENDMENT
1	<p><i>Bid Data Sheet</i> <i>Section 24.1</i> <i>Page 45</i></p> <p>The place of bid opening is:</p> <p><i>PS Conference Room</i> <i>2nd Floor, PS Complex, RR Road</i> <i>Cristobal St., Paco, Manila</i></p> <p>The Bid Opening shall be accessible online through the following link: meet.google.com/pjq-rgrt-yhe</p> <p>The bid opening will be held immediately after the deadline of submission of bids.</p> <p>During the opening of bids, only the authorized representative shall be allowed to assist in the opening of bids. In case the authorized representative is not present, any representative of the authorized representative may be allowed to assist in the opening of bids provided that a separate written authorization from the authorized representative shall be presented for the purpose. Provided that the authorized representative is duly authorized to issue such further authority and the same is reflected in the Board Resolution and/or Secretary's Certificate.</p> <p><u>Any and all other provisions and sections affected by this amendment shall be deemed duly</u></p>	<p>Pursuant to GPPB Resolution 09-2020, reiterating the adoption of online and technological means to ensure the continuity and efficiency of procurement activities.</p>

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and “xxx” – denotes separation of phrase/s being amended from the rest of the main text.

	<p><u>amended for consistency.</u></p>	
<p>2</p>	<p>ADMISSIBILITY OF ALTERNATIVE DOCUMENTS:</p> <p>Pursuant to GPPB Resolution 09-2020:</p> <p>In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, following alternate documentary requirements for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the PE or of the Bidder:</p> <ol style="list-style-type: none"> 1. Unnotarized Bid Securing Declaration; 2. Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment; 3. Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment; <p><u>Any and all other provisions and sections affected by this amendment shall be deemed duly amended for consistency.</u></p>	<p>Pursuant to GPPB Resolution 09-2020, allowing Procuring Entities to accept alternate documents in view of the pandemic and the quarantine.</p>
<p>3</p>	<p><i>Bid Data Sheet</i> <i>Section 29.2</i> <i>Page 47</i></p> <p>xxx</p> <ol style="list-style-type: none"> 3. Certification from the bidder stating the following: <ol style="list-style-type: none"> a. Free replacement of genuine parts and consumables(drums and toners) b. Free delivery and network installation. c. Free basic training. d. Free repairs and preventive maintenance. e. <u>The bidder has trained personnel and service men with full capability and tools to repair, service, and maintain the required multi-functional printers;</u> <p><i>N.B. Documents submitted during post-qualification as</i></p>	<p>To ensure the capability of the bidder to provide the necessary service and maintenance for the units supplied.</p>

	<p><i>part of post-qualification documents must be certified by the authorized representative to be true copy/ies from the original.</i></p> <p>xxx</p> <p><u>Any and all other provisions and sections affected by this amendment shall be deemed duly amended for consistency.</u></p>	
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B. CLARIFICATIONS DURING THE PRE-BID CONFERENCE

	QUERY	RESPONSE
INTEGRATED COMPUTER SYSTEMS		
1	Request to be provided with a "fixed" quantity for copies	<p>Considering the nature of the project, the end user, General Services Division of the Procurement Service, may only provide projections based on copies made in the prior years, viz:</p> <p>For the subject contract: Year 4: 2,550,000 copies Year 5: 3,060,000 copies</p> <p>Historical data of actual consumption from 2017 to present: Year 1: 1,789,301 copies Year 2: 1,971,179 copies Year 3: 2,167,718 copies</p>
2	Request to relax the definition of the Similar Largest Contract to allow "Contracts for Toners"	Denied.
3	Request to relax the definition of the Similar Largest Contract to allow "Contracts for Printers or Single Function Printers"	<p align="center">Granted.</p> <p><u>For this purpose, similar contracts shall refer to any contract for the Supply or Lease of Single or Multi-Functional Printers.</u></p> <p><u>Any and all other</u></p>

		<u>provisions and sections affected by this amendment shall be deemed duly amended for consistency.</u>
4	Request to extend the delivery period from thirty (30) days to sixty (60) days	Partially Granted. The End User has allowed an extension of 15 days: <u>Delivery period: Within Forty-five (45) Calendar Days from the issuance of Notice to Proceed.</u> <u>Any and all other provisions and sections affected by this amendment shall be deemed duly amended for consistency.</u>
5	Request to define "spoilage".	Refer to the Service Level Agreement
6	Request for inclusion of "immediate reporting requirement" in the Service Level Agreement where the End User will immediately report any spoilage or error to allow repair or servicemen to immediately assess and evaluate errors in the printers.	Granted. Provided, all service and repair personnel of the winning bidder shall execute a non-disclosure agreement before the evaluation and repair of any unit.

As of 18 May 2020, 5:00PM, no queries were formally submitted to the Procurement Service through e-mail or through the Records Division.

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

(SGD)
ATTY. MICHELLE ANNE B. RECTO, LL.M.
Chairperson, Internal Bids and Awards Committee 1